



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

April 17, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Jeff Eddins, Tim Poirier, James Roberson, and Dustin Tripp.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, HR Director/Town Clerk; Jimmy Overton, Finance Director; Chris Hills, Planning Director; Keith Archambault, IT Administrator; Fred Boone, Town Engineer; Jeff Triezenberg, Senior Planner; Brian Bowman, Public Information Officer; Jason Godwin, Police Chief.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Roberson.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Recognition of Chris Darden

Mayor Killen recognized Chris Darden for 12 years of service with Knightdale's Police division and Police Chief Jason Godwin presented him with his Sergeant badge and duty weapon.

B. Oath of Office

Sergeant Justin Guthrie
Sergeant Richard Haynes
Corporal Steve Bailey

Mayor Killen administered the Oath of Office for Sergeant Justin Guthrie, Sergeant Richard Haynes, and Corporal Steve Bailey.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Assessment of Nuisance Abatements

RES #13-04-17-001

Adopt Resolution #13-04-17-001.

B. Budget Amendment 2013 08

Adopt Budget Amendment 2013 08.

C. Knightdale Station Street Names

RES #13-04-17-002

Adopt Resolution #13-04-17-002.

...Motion by Councilor Poirier to adopt the consent agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces

that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. ZTA-2-13 Construction Site Identification Sign Increased Allowance
ORD #13-04-17-001

Jeff Triezenberg, Senior Planner, reviewed the request from David Menaker for a zoning text amendment to amend Section 12.4 of the Unified Development Ordinance from one sign allowed per construction site to two signs allowed per construction site and recommended approval.

...Motion by Councilor Roberson to adopt statement of plan consistency and reasonableness of action, to approve ZTA-2-13, and adopt Ordinance #13-04-17-001. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

B. ZTA-7-12 Rutledge Landing Request to Amend Collector Street Plan
ORD #13-04-17-002

Planner Jeff Triezenberg reviewed a zoning text amendment from Rutledge Development Company, LLC to amend Appendix B of the Unified Development Ordinance to remove from the Collector Street Plan the proposed collector connection at the current terminus of Rutledge Landing Drive. Mr. Triezenberg reported the Land Use Review Board and staff recommendations to deny the request and noted the applicant's request to table this item for 30 days.

...Motion by Councilor Poirier to table ZTA-7-12 to the May 15, 2013 Town Council meeting. Motion seconded by Councilor Eddins and carried unanimously.

C. Knightdale Pedestrian Plan Adoption
RES #13-04-17-003

Planner Jeff Triezenberg reviewed the Comprehensive Pedestrian Plan and recommended that Council approve the plan as the official guidance statement regarding the Town's goals and objectives by including the plan as an appendix to the Town's 2027 Comprehensive Plan.

...Motion by Councilor Tripp to approve the February 2013 Knightdale Comprehensive Pedestrian Plan by adopting Resolution #13-04-17-003. Motion seconded by Councilor Eddins and carried unanimously.

D. Second Avenue Four Way Stop

Fred Boone, Town Engineer, recommended leaving temporary stop signs in place at the intersection of Second Avenue and Pine Street in the north and south bound direction making this a permanent four-way stop.

...Motion by Mayor Pro Tem Chalk to approve the proposal to make the intersection of Second Avenue and Pine Street a permanent four-way stop. Motion seconded by Councilor Eddins and carried unanimously.

E. Capital Projects Update

Town Engineer Fred Boone gave updates on current projects including First Avenue Improvements, Knightdale Park, and Mingo Creek Greenway construction and answered questions from Council.

F. Smithfield Road Improvements and Sidewalk Project
Design Services Contract

Town Engineer Fred Boone requested approval to enter into an agreement with Stewart Engineering for professional engineering services for the Smithfield Road Improvements and Sidewalk Project upon approval by NCDOT.

...Motion by Councilor Tripp to authorize the Town Manager to enter into contract with Stewart Engineering for professional engineering services for the Smithfield Road Sidewalk (STPDA) and Smithfield Road Improvements (CMAQ) upon the approval of NCDOT. Motion seconded by Councilor Eddins and carried unanimously.

ITEM X. NEW BUSINESS

None at this time.

sITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
Mayor Pro Tem Chalk reported receiving presentations from non-profit organizations requesting funding.

C. Public Safety
Councilor Eddins noted that the Public Safety Committee will meet prior to the first Council meeting in May to review the current Towing Policy.

D. Nominating
...Motion by Mayor Pro Tem Chalk from the Nominating Committee to appoint Randy Young to the Old Town Oversight Committee. Motion carried unanimously.

Mayor Pro Tem Chalk thanked Cathy Meeler for her service on the Old Town Oversight Committee and directed staff to send her a gift of thanks.

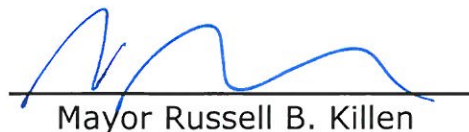
E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS


None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 7:45 p.m. Motion seconded by Councilor Poirier and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts